

Formal Introductions - FIRST TIME only - three alternatives:

X: Hello. I'm X.
 Y: *I'm Y.*
 X: How do you do?
 Y: *How do you do?*
 X: Pleased to meet you.
 Y: *Me, too.*

X: Hello. I'm X.
 Y: *I'm Y.*
 X: How do you do?
 Y: *How do you do?*
 X: Pleased to meet you.
 Y: *Pleased to meet you, too.*

X: Hello. I'm X.
 Y: *I'm Y.*
 X: How do you do?
 Y: *How do you do?*
 X: Nice to meet you.
 Y: *(Nice to meet) you, too.*

Mr Brown introduces Mr Bill Green to Mr Ben Black:

Mr Brown: Hello Bill. How are you today?
 Mr Green: *Fine thanks. And you?*
 Mr Brown: I'm very well, thanks. Listen, I'd like you to meet Mr Ben Black. (PAUSE) Mr Black, this is Bill Green.

 Mr Green: How do you do?
 Mr Black: *How do you do?*
 Mr Green: Pleased to meet you.
 Mr Black: *Me, too.*

This way of introducing someone to someone else involves the use of THIS structure:

I	want	you	to	do ...
We	would like ('d like)			
You	would prefer ('d prefer)			
He	wants			
They	would like ('d like)			
He	would prefer ('d prefer)	him	go ...	
She	would prefer ('d prefer)	her	wait ...	
I	don't want	us	help ...	
We		them	leave ...	
You			etc	
They	doesn't want			
He	wouldn't like			
She	would prefer ('d prefer)			
I	would prefer ('d prefer)	not to		
He				
She				
We				
You				
They				

This is a most useful structure for giving and reporting a polite but firm command. Study the examples left and below:

Mr Chatham, boss of Galactic Enterprises, is talking to his secretary:

"Can you call Mr Jones of Flair Toys and tell him I'll be late for the meeting."

Question: What does he want his secretary to do?

Answer: *He wants her to call Mr Jones of Flair Toys and tell him he'll be late for the meeting.*

More examples:

- *"I'd like you to fax this contract as soon as possible."*
- *"I'd like you to be here before 18:00."*
- *"I don't want anyone to touch my new computer!"*
- *"I'd prefer you not to attend the meeting."*
- *The boss wants us to fill in the forms before we go."*
- *"I'd prefer you not to tell my wife!"*

Try this internet exercise!!

<http://www.cs-efl.net/misc/dontwant/default.htm>