

Aris TOTTLE

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personal - <http://www.aris-tottle.net>

business - <http://www.mytheories.com>

born 1942 / 65

Greek - married: 4 children

full driving licence - former PSV

licence holder



MISSION STATEMENT: I am a hands-on achiever, ambitious to see the concrete results of individual and team efforts. I appreciate excellence in all its guises, and the dedication required to achieve it. I have been totally committed to all the various organisations I have worked for.

PRACTICE

'98 **Director of Philosophy, ORACLE SCHOOL OF PHILOSOPHY**, Thebes

to date *recognized postgraduate school specializing in deep thought*

- all course planning, execution & development
- liaising with visiting teachers & local companies
- supervision of student studies & progress
- production & provision of high-class admin, publicity & teaching materials
- design & maintenance of school website and intranet
- programming administrative & pedagogical databases
- promotional trips to Far East
- motivation and training of resident language teachers
- day-to-day running of the school

'86 - '98 **Deputy-Principal, New Wave School of Greek** - *specialist private language school in Marathon, Greece*

- planned courses & wrote teaching materials
- taught all categories and levels of students
- specialised in technical and business English
- promotional trips made to Belgium, France, Germany, Hungary, Italy, Poland, Spain, Switzerland
- carried out marketing research & produced publicity material
- programmed student database and supervised Novell network
- Director, Edinburgh & Kings Lynn summer language centres - all planning, execution and supervision of residential courses

'76 - '98 **Assistant Teacher**, then six years as **Head of Languages Dept, Forum Secondary School, Croesus, Crete**

- responsible for all department planning & execution of courses
- led, motivated and trained team of language teachers
- implemented TEFL methods into FL methodology
- specialist in production of classroom practice material
- initiated and organized for 10 years student exchanges with French & German secondary schools
- frequently took school cricket & rugby teams

'74 - '76 **English Teacher, Polyvalent School** - *secondary school in Urumqi, China*: full member of staff

'71 - '74 **Assistant Language Teacher, Macedonia Court Technical School** - *Carthage, Africa*

THEORY

1987 Dip Phil, Better College, Thebes

1974 Cert Phil, Good College, Athens

1971 Cert Ed (PGCE), St John's College, Oxford University

1970 BA Hons (French), University of Thought at Thebes

COMPUTING

- **Dreamweaver & Fireworks** - advanced: *built school website*
- **Corel Wordperfect** - expert: *produced school handbook and multiple promotional and academic materials*
- **Corel Paradox** - advanced: *designed school administrative & pedagogical databases, including for library*
- **MS Excel** - advanced: *teacher on course programme*
- **Windows Office XP** - multilingual: *very proficient in Word, Powerpoint etc*
- **MS Outlook** - very proficient
- **Photoshop** - competent

COMMUNICATION

English : native

French : fluent, including written

German : fluent

Spanish : near-fluent

Chinese : beginner

INTERESTS

- languages, communication & humour
- English language: *grammar, style, proofreading*
- education & personal development
- politics & current affairs
- logical philosophy
- DIY (*installed complete central heating system*)
- photography: still & video
- computing, *particularly websites, databases & spreadsheets*
- rugby: *former university 1st XV player*
- music: *amateurish flute & clarinet*